



**Delton Kellogg  
Schools**

# Daycare Assistant Opportunity

327 N. Grove St.  
Delton, MI 49046  
269-623-1501

**December 27<sup>th</sup>, 2021**

Nestled in rolling forested hills amid abundant lakes, Delton Kellogg is a public school district with a small school feel and big school opportunities. We are seeking Daycare Assistants who are prepared to provide high-quality childcare before school, after school, and on school closure dates in a fun and engaging environment.

Collaborative and community-focused, Delton Kellogg is committed to enriching the experience of staff by encouraging the sharing of knowledge and skills through mentorship, conferences, publications, and professional development.

## **You will have the opportunity to:**

- Support the Daycare Coordinator by facilitating activities in a safe, healthy, age-appropriate environment that encourages student interests and maintains standards of behavior
- Participate in professional development as designed by the Daycare Coordinator
- Assist with daycare registration and distribute brochures, parent communications, and other public relations materials
- Maintain compliance with Licensing and Regulatory Affairs rules and guidelines
- Contribute in other ways as assigned by the Daycare Coordinator, Principal, Superintendent, or their designee

## **A qualified candidate will possess:**

- A high school diploma
- Experience working with young children

## **A highly qualified candidate will also possess:**

- An associate degree or 60 college credits toward degree in one of the following:
  - Child Development
  - Early Childhood/Elementary Education

## **Your benefits will include:**

- Competitive pay commensurate with experience
- Your choice between two retirement options

## **When you're ready to apply:**

- Send a copy of your cover letter and resume to:  
Delton Kellogg Central Administration Office  
ATTN: Mr. Carl Schoessel, Superintendent  
327 North Grove Street  
Delton, MI 49046  
-OR-  
[michelle.green@dkschools.org](mailto:michelle.green@dkschools.org)
- This position will be posted until filled.

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*The final candidate for this position will be required (at the applicant's cost) to furnish Delton Kellogg Schools with a current Michigan State Police and FBI criminal records check prior to our recommendation to hire.*

*Delton Kellogg School District is an Equal Opportunity Employer and does not discriminate in its educational policies on the basis of religion, race, color, sex, national origin, or handicap of any individual.*

*Please contact the Central Administration Office at the address or email address listed above, or by calling 269-623-1501, for complete details on physical demands and skills expected for this position, and available reasonable accommodations.*