

Delton Kellogg Schools
327 N. Grove Street
Delton, Michigan

Internal/External
Food Service Worker

POSITION TITLE: Food Service Worker – Float 8:00 am-12:00 pm

DEPARTMENT: Food Service

REPORTS TO: Food Service Director

PREPARED BY: Superintendent

DATE: 1/17/2022

SUMMARY:

To assist in the preparation of quality food for public school students and staff members and general clean up.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Assist in food preparation
- Operates POS during lunchtime and breakfast meals as needed
- Washing dishes
- General clean up
- Assists with stocking inventory
- Cross training to all positions
- Other duties as assigned by kitchen supervisor or Food Service Director

SUPERVISORY RESPONSIBILITIES:

No supervisory responsibilities required.

QUALIFICATION REQUIREMENTS: *To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

EDUCATION and/or EXPERIENCE:

High School diploma or GED. Previous kitchen experience helpful but not necessary.

LANGUAGE SKILLS:

Ability to read, write, and comprehend simple instructions and memos.

REASONING ABILITY:

Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions.

OTHER SKILLS AND ABILITIES:

Must be a team player to promote harmony and maintain required production levels in the Food Service Department. Good public relations skills both internally and externally.

PHYSICAL DEMANDS: *The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

While performing the duties of this job, the employee is frequently required to stand, walk, and talk or hear. The employee is frequently required to bend at the trunk more than the average person. The employee is required to lift or move up to 40 pounds frequently.

WORK ENVIRONMENT: *The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

The noise level in the work environment is usually moderate. The person is exposed to heat, steam, and food vapors while working. This person will wear clothing in accordance with kitchen policy.

Reports to: Director of Food Service

Contract Terms: School year- 8:00 am–12:00 pm 2 days weekly
Probationary Rate of Pay: According to I.U.O.E. Master Contract
Rate of Pay: According to I.U.O.E. Master Contract

Deadline: until filled

Interested applicants should fill out an application and send to:
Delton Kellogg Central Administrative Office
Carl Schoessel, Superintendent
327 N. Grove
Delton, MI 49046
michelle.green@dkschools.org

The final candidate for this position will be required to furnish Delton Kellogg Schools (at your cost) with a current Michigan State Police and FBI criminal records check prior to our recommendation to hire.

Delton Kellogg Schools is an Equal Opportunity Employer and does not discriminate in its educational policies or practices on the basis of religion, race, color, sex, national origin or handicap of any individual.

The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.