

**Delton Kellogg Schools
VISITOR AND VOLUNTEER CONSENT FORM
2022-2023**

Valid for this school year only. This information will be kept confidential.

Delton Kellogg Schools, parents and volunteers have worked hard together to create true community schools. Our students are achieving higher and are having more success academically due to this partnership. In a continued effort to keep our schools as safe as possible, all volunteer parents and community members, as well as classroom visitors, must submit to criminal background checks.

Volunteers are defined as those assigned to a school only upon the request of the teacher or administrator and who serve only in an auxiliary capacity under the direction and supervision of certified school personnel. Field trip chaperones are also considered volunteers.

The Visitor and Volunteer Consent Form and any associated criminal records will be processed within the district's Administration Office will be kept confidential. Thank you for your understanding with this matter and for all that you give to our schools, community and children.

REQUIRED INFORMATION

If ANY fields are incomplete, form cannot be processed and will be discarded. Please print.

Volunteer Name: _____
(ONE VOLUNTEER PER FORM) *First* _____ *Middle Name* _____ *Last* _____

Previous/Maiden Names: _____ **Drivers License Number** _____

Address: _____
Street

_____ *City* _____ *State* _____ *Zip* _____

Best Contact Phone Number: _____ **Check one:** Cell Home

Date of Birth: / / **Gender (Check one):** Male Female
mm/dd/yyyy

Race (Check One): American Indian/Alaskan Native Asian/Pacific Islander Black
 White Other

Which building(s)/program(s)/classroom(s) will you be volunteering with? _____

Relationship to DKS (Check one): Parent/Guardian Grandparent Other: _____

Students with whom you are associated: _____

I understand the Central Records Division of the Michigan State Police, Lansing, Michigan, requires the above information. I authorize **Delton Kellogg Schools** to utilize the above information for the sole purpose of obtaining a charge/conviction-only criminal history file search.

Volunteer's Signature: _____ **Date:** _____

OFFICE USE ONLY

Criminal Record Check completed by: _____ Date: _____ Database Updated

Restrictions: No Driving No Handling Money May Not Volunteer Restriction Letter Sent